



Board of County Commissioners Agenda Request

8A
Agenda Item #

Requested Meeting Date: 13 May 2025

Title of Item: M365 G3 License Expansion

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Chris Sutch		Department: IT
Presenter (Name and Title): Chris Sutch, IT Manager		Estimated Time Needed: 10
Summary of Issue: <p>The IT Department requests approval to upgrade all County Microsoft Office 365 subscriptions to the Microsoft 365 G3 license. Currently, departments use a mix of "Exchange Plan 1" and "O365 G3" plans. Consolidating under M365 G3 will provide essential software upgrades and enhanced security tools.</p> <p>This change ensures continued access to up-to-date software, as Office 2016, still widely used, is reaching end-of-life in October 2025. Upgrading now will avoid support issues and maintain system compatibility.</p> <p>Key benefits of M365 G3 include Microsoft Intune for mobile device management (MDM) allowing remote wiping of lost or stolen devices and improved control over County-owned computers. The upgrade also provides access to Microsoft Teams and Power BI, the latter of which has been requested by several departments.</p> <p>To improve efficiency, IT is also requesting to manage this purchase centrally, rather than by individual departments. This change will ensure timely procurement, simplify billing, and improve oversight. Health and Human Services will remain an exception, as the expenses allocated to HHS are eligible for partial reimbursement through Federal Financial Participation.</p>		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Approve IT to purchase M365 G3 licenses for all staff at the cost of \$34.2 per user/month.		
Financial Impact: <p>Is there a cost associated with this request? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>What is the total cost, with tax and shipping? \$ 11097.55 Monthly for 2025</p> <p>Is this budgeted? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i></p> <p>This is a monthly subscription, and is partially budgeted. For 2025 IT budgeted \$25,000 for our current O365 subscriptions. HHS budgeted 13,908. IT can redirect funds from equipment reserves allocated for future projects, and funding set aside for security testing.</p>		

Legally binding agreements must have County Attorney approval prior to submission.



May 1, 2025

PROPOSAL FOR

AITKIN COUNTY

CHRIS SUTCH

Prepared By:

Nick Vitale

Technology Advisor

320.650.1933

nick.a.vitale@marconet.com

Quote Number: 201960



Managed Services



Copiers & Printers



Audio Visual



Business IT Services



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT
AGREEMENT(S)

IT - Microsoft G3 License Options -- AITKIN COUNTY



Prepared by:

Marco - Brainerd

Nick Vitale
320.650.1933

nick.a.vitale@marconet.com

Prepared for:

AITKIN COUNTY

209 2ND ST NW ROOM 118
AITKIN, MN 56431-1257
Chris Sutch
218.927.7318
chris.sutch@co.aitkin.mn.us

Ship To:

AITKIN COUNTY

209 2ND ST NW ROOM 162
AITKIN, MN 56431-1257
Chris Sutch
218.927.7318
chris.sutch@co.aitkin.mn.us

Quote Information:

Quote #: 201960

Version: 1
Date Issued: 05/01/2025
Expiration Date: 05/31/2025

Microsoft O365 | M365 - Government

Description	Recurring	Qty	Ext. Recurring
Microsoft - Exchange Online (Plan 1) for GCC	\$3.80	-178	(\$676.40)
Microsoft - Office 365 G3 GCC	\$20.00	-115	(\$2,300.00)

Monthly Subtotal: **(\$2,976.40)**

Microsoft O365 | M365 - Government

Description	Recurring	Qty	Ext. Recurring
Microsoft - M365 G3 GCC	\$34.20	293	\$10,020.60
Microsoft Product Agreement			

Monthly Subtotal: **\$10,020.60**



SCHEDULE A - SCHEDULE OF PRODUCTS TO PRODUCT
AGREEMENT(S)

Quote Summary - Monthly Expenses

Description	Amount	
Microsoft O365 M365 - Government	(\$2,976.40)	
Microsoft O365 M365 - Government	\$10,020.60	
Monthly Total:		\$7,044.20

Payment Options

Description	Payments	Interval	Amount
Recurring Payments			
12-Months - Monthly Payments	12	Monthly	\$7,044.20

Summary of Selected Payment Options

Description	Amount
Recurring Payments: 12-Months - Monthly Payments	
Selected Recurring Payment	\$7,044.20



■ Approval

- Client represents that it has reviewed and agrees to be legally bound by this Schedule of Products.
- Client represents that it has reviewed and agrees to be legally bound by the Relationship Agreement, any Product Agreement(s) referred to herein, and applicable policy(ies) ("Terms and Conditions") which are located at www.marconet.com/legal for the Products it is obtaining as identified in this Schedule of Products.
- If the parties have negotiated changes to the Terms and Conditions that have been reduced to writing and signed by both parties, the modified version(s) of such Terms and Conditions, that have not expired or been terminated, shall replace the online version(s).
- Client agrees to use electronic signatures, electronic communications, and electronic records to transact business under the above documents.
- The pricing above does not include taxes. Taxes, fees and surcharges shall be paid by Client and will be shown on invoices to Client.
- Payments made via credit card are subject to a 3% surcharge.
- A \$30 fee will be assessed for any returned payment.
- Price availability is subject to change without notice at any point during or after the quotation, ordering, and fulfillment process.

Marco Technologies, LLC

AITKIN COUNTY

Signature: _____
Name: _____
Title: _____
Date: _____

Prepared for: Chris Sutch
Signature: _____
Signed by: _____
Title: _____
Date: _____
PO Number: _____
Email Address: _____